**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

Dudley LMC

c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

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**Minutes 06/11/15**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Bhardwaj, Dr Dawes, Dr Kanhaiya, Dr Nancarrow, Dan King (CCG), Dr Ahmad (GPC Black Country rep), Dr Pitches (Public Health).

**1. APOLOGIES**: Dr Plant, Dr Abuaffan (Public Health),

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 02/10/15were signed as correct.

**PRESENTATION –** Jagdeep Sangha, Pharmaceutical Adviser, Community Pharmacy and Public Health.

The series of NHS England ‘Calls to Action’ for general practice, pharmacy, dentistry and eye health and the NHS ‘Five Year Forward View’ identified a need for a more preventative approach to healthcare delivery. Dudley Office of Public Health and Dudley LOC believe that Health Living Opticians (HLO) which involves training optometrists, opticians and optical assistants to be able to offer advice and some commissioned services, will benefit patients. All HLO have a leader who has attended leadership training and Health Champions who have passed appropriate assessment.

The Health Living Opticians framework aims to develop optical practice teams by improving leadership and communication skills, enabling higher standards of service and care. Optical practice will accurately signpost and refer patients to the appropriate service when the need arises.

Smoking cessation is paid identical amounts whether it is carried out by primary care or by opticians. IT supporting services are funded by Public Health.

**3. MATTERS ARISING**

3.1 Blue Bag charges – Dr Mahay ( Wolves LMC )has been corresponding with Jill Mathews, Director of Engagement, Primary Care Support Services, who has stated that while Primary Care Support Services have been able to support General Practice by ceasing the charging for blue bags; however, no refunds will be retrospectively made on previous charges. The LMC support Dr Mahay in challenging this position.

3.2 Saltbrook Place – The LMC remains concerned regarding the issue of the safety of health care professionals when dealing with potentially aggressive patient. Local GPs have indicated that for them the preferred option is the chaperoning of all patients; however, this option could be discriminating. Following discussion the LMC supports the chaperoning of ‘high risk’ patients who have been through a robust assessment process which the LMC has signed off. Low risk patients will be seen without a chaperone. A link worker post was also suggested.

**Action:** Dr Horsburgh to write a report for the meeting on 23 November 2015 between the CCG, Council and Midland Heart.

3.3 Choose and Book – The CCG are pushing forward possible solutions to the ongoing difficulties experienced when booking appointments in some specialities.

**Action:** Dr Horsburgh to write to Dan King.

3.4 MPIG practices – The Tower Hamlets ‘headroom ‘funding for the support of MPIG practices involved NHS England offering a support package for 2 years to all practices who suffered a significant impact, through Co-commissioning the CCGs are able to offer addition support across a wide range of issues. The Tower Hamlet funding was not thought to set a precedent. The issues will be debated at this month’s Primary Care Commissioning meeting.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 GP letters of support – Patients who have been in contact with the DWP regarding incapacity benefits have been asking GPs for letters of support; however this is not part of the NHS contractual work and the LMC felt that patients could be charged for the service.

4.2 Proposal closure of branch surgery – Consultation regarding the proposal of closing Market Street Surgery, Kingswinford branch surgery commenced 30 October 2015; services will be transferred to the main Wordsley Green site.

The St Thomas branch is merging with the Bean Road surgery.

Consultation has commenced regarding the closure of the Lower Gornal branch surgery at Masefield Road.

4.3 Transfer of medical records – Delays of several weeks have been reported, these issues are national. Practices need to return patient notes in a timely fashion and to actively monitor note transfers and chase up if there are delays. This issue has been raised by the GPC at national level.

4.4 Flu vaccine shortage – Due to shortages of the childhood flu vaccine Fluenz, Public Health England and MHRA have agree that practices can use the US labelled FluMist. Public Health England has published FAQ which explain about batch expiry date.

4.5 GPSoC Contracts – BMA IT Committee has signed off on main contracts, the appendices will vary from area to area.

4.6 Premises Development Funds – The criteria for funding is to improve access to primary care services such as increasing appointments. Where funding has been agreed the work has to be done then the cost refunded. Practices should receive a letter confirming their allocation.

Dr Singh Sahni raised the issue of utility bills at the Brierley Hill Health and Social Care building which will impact on all tenants of the building including the CCG, therefore a collective approach might be the most successful.

**Action:** Dr Horsburgh to discuss issue with Matt Hartland CFO, Dudley CCG.

4.7 Patient Online – John Quinn has been invited to speak at the December LMC meeting.

4.8 Contraception - Issues surrounding the provision of contraceptive services on the area borders where patients may have a registered GP in an area different to where they live. Reciprocal arrangement might resolve these issues.

**Action:** The LMC will contact Public Health to highlight issues.

4.9 NMP letter – A template letter has been developed for non medical prescribers to communicate with Primary Care practices – accepted by the committee.

4.10 CQC fees – The fees may increase four to seven times. The BMA objects to the increase. The LMC supports this view.

**5.** **CLINICAL COMMISSIONING GROUP / NHS ENGLAND**

5.1 Primary Care Commissioning Committee – Issues discussed included the report on the Primary Care Medical Services – new Contractual Framework. This will be debated at the Members Meeting in December. The LMC will discuss the finalised document.

5.2 QOF Suspension and Future GP contract – Discussions at Locality meetings reviewed. Issues with access parts of the contract especially opening hours need further development. Opening during GP education sessions requires consideration. Timetable for commencement of new contract arrangements needs agreement by the CCG Primary Care Commissioning Committee and LMC support if acceptable.

5.3 Clinical Development Committee – Risk stratification at Dudley CCG and an appropriate tool based on local population debated.

5.4 Primary Care Support services – From 1 September 2015 Capita took on responsibility for the delivery of NHS England’s Primary Care Support services. A meeting is required to iron out difficulties.

5.5 Managing Complaints and Concerns NHS England – The function of the PPIGG will be to receive information about a concern, to understand the context in which it is made, so that a risk rating of the concern and decision on where the responsibility for the managing the concern should lie. Bob Morley ( Birmingham LMC ) has reviewed the proposal.

**Action:** Dr Horsburgh to send to Dr Sahni.

**6. PUBLIC HEALTH –** Dr Pitches

6.1 Health Checks – From January 2016 iCAP will no longer be used and health checks will be documented using a new EMIS Web template. The small numbers of health checks done in pharmacies can be sent to GPs as a PDF file via secure email.

6.2 Health Visitors – Vulnerable Children’s data and cross boundary link will be brought back to the next LMC meeting.

**7. CORRESPONDENCE FROM THE BMA, RCGP & BCBMA**

7.1 GPC News – Issues debated included the LMC Conference 2016.

7.2 FGM – The BMA’s Ethics Department are leading on FGM within the BMA and their existing guidance is to be updated.

7.3 Patient objection data – The Health and Social Care Information Centre (HSCIC) are communicating with practices regarding the collection of patient objection data. GPC recommends practices participate in the collection.

7.4 GPC letter - Chaand Nagpaul has written regarding wasted appointments when patients require a GP appointment simply to rearrange hospital appointments.

7.5 Pharmacy2U – The online pharmacy ‘Pharmacy2U’ sold personal customer data; the ICO has concluded its investigation and Pharmacy2U has been fined £130,000 for breaching the Data Protection Act.

7.6 Qualitative research – MORI is conducting some independent qualitative research with GPs to explore their views of joining and leaving the profession, as part of the challenge to increase workforce numbers and reduce GP workload burden.

7.7 Workforce data – The latest WMDS now requires information to be provided regarding absence type, reason for sickness absence, vacant posts and length of time a vacancy is unfilled.

7.8 Surgical Skills for GPs – The next RCGP Midland Faculty 2 day Surgical Skills for GPs course is being held at Mid Staffs PGMC, County Hospital on 5 & 6 November 2015.

7.9 Prevent Training – In some areas of the country it has been suggested that Prevent Training should be mandatory. LMC members debated whether this is a contractual obligation.

7.10 Quality of Outcomes (QOF) – The HSCIC is aware that due to a technical issue the recent QOF information collection has not been successful. There is no payment directly attached to information from this collection and issues have been resolved.

7.11 Financial planning essentials – This seminar which covers pensions, mortgages and maximising savings and investments will take place on 17 November 2015 at the Macdonald Burlington Hotel, Birmingham.

7.12 BMA GP networks conference – This event will be held on 20 November 2015 at BMA House, London.

7.13 CCG Outcomes Indicator Set – Practices have been asked to voluntarily sign up to this collection within CQRS to allow data to be extracted through GPES.

7.14 RCGP Midland Faculty and Networking Event – The next CPD and Networking event is ‘Depression and Personality Disorders in Primary Care’ to be held on 17 November 2015 at The Venue, Birmingham.

7.15 Patient Registration for GP Practices – Any patient regardless of nationality and residential status may register and consult with a GP free of charge, there are no fees for non UK patients.

**8.** **CORRESPONDENCE FROM THE GPC WEST MIDLANDS**

8.1 WMLMCLG – The next meeting is taking place on 18 November 2015 from 1.30pm.

8.2 Post CCT-Fellows in Primary Care – Health Education West Midlands are inviting bids from practices to host a Post CCT fellow in their organisation as an aid to GP recruitment.

8.3 BMA BC meeting – To be held at the Ramada Park Hall Hotel WV4 5AJ on 24 November 2015.

**9.** **CORRESPONDENCE** **FROM NHS TRUSTS, DH, GMC**

9.1 Pharmacy Applications – NHS England has considered and approved applications for change of ownership for the following pharmacies; Kateshill Pharmacy at 1B St Johns Road, Dudley, DY2 7JH, Sainsbury Pharmacy at Merry Hill DY5 1QY and Sainsbury Pharmacy at Withymoor Village DY5 3JR.

**10. MISCELLANEOUS**

10.1 Walsall LMC News / S Staffs LMC News / Worcestershire LMC News - received.

**11**. **AOB**

11.1 BMA GP Training – Maintaining Professional Ethics 18-20 November 2015 and Maintaining Professional Boundaries 2-4 December 2015.

NEXT MEETING: **Friday 4 December 2015**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.