**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

 Dudley LMC

 c/o Atlantic House

Chairman Dr. Harcharan Singh Sahni Dudley Rd

 Lye Secretary Dr. Tim Horsburgh Stourbridge

Treasurer Dr. Vipin Mittal W. Midlands

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 **Minutes 03/10/14**

**PRESENT**: Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Khan, Dr Nancarrow, Dr Prashara, Dr Pitches (Public Health).

**1. APOLOGIES**

Apologies have been received from Dr Singh Sahni (Chairman), Dr Dawes, Dr Abuaffan (Public Health).

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 05/09/14were confirmed and signed as correct.

**3. MATTERS ARISING**

3.1 Unplanned Admissions Scheme – The initial care plans should be completed by the end of September, although according to the AT no extensions are permitted some practices seem to have been allowed a short extension.

3.2 PMS review and Minimum Practice Income Guarantee (MPIG) – The Area Team is required to undertake a review of all local PMS contracts, to be completed by March 2016. Any financial savings locally are to be ring fenced for the borough to utilise for primary care services.

Area Teams can implement short tern support to practices facing a significant impact from the Government’s decision to withdraw the MPIG; however, nationally two out of three practices do not fit the necessary criteria for support.

3.3 Capita Forms – GPs are noticing an increase in submission of Capita Health and Wellbeing forms for Personal Independence Payment evidence for claims. The fee of £33.50 is felt by the LMC to be inadequate for the work involved which may take in excess of an hour. Dr Ahmad (GPC Rep Black Country) gained the following advice from GPC colleagues: these forms are a contractual obligation; however, they do not have to be completed within the 5 days specification.

3.4 Future Proof Health –All Dudley practices with the exception of one attended at the provider company launch meeting. This support will allow the GP Provider Company to develop business acumen and submit well crafted tenders to provide local services.

3.5 GP contract – The changes include the termination of the patient participation enhanced service and alcohol enhanced service at the end of March 2015. All patients are to have a named and accountable GP; changes are to be made to payment of maternity and paternity leave. See LMC website.

Audit of 6-8 week checks highlighted that many of those who failed to attend had recently moved into or out of the area, making this problem difficult to address.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 GP Earning and Expenses Enquiry Report 2012/13 – This can be reviewed via the LMC website.

4.2 Van Charges for the transfer of medical records – The joint AT for the Black Country and Birmingham are to meet to discuss the relevant issues.

4.3 Patient Online – This is a NHS England programme designed to support GP practices to offer and promote online services to patients.

**Action:** Dr Horsburgh to invite NHS England representatives to discuss this work and offer support to implement the programme.

4.4 GP Annual Practice Declaration – All practices have been reminded that the 2014/15 GP annual practice declaration (eDEC) will be open for submissions over a five week period from 06/10/14 to 07/11/14.

4.5 Pharmacy First Local Enhanced Service – The scheme is to promote and empower patients to self-care when suffering from a minor illness. Patients exempt from paying prescription charges can access self-care advice of minor ailments and where appropriate can be supplied with over the counter medicines without the patient having to attend their GP.

4.6 Premises charges – Richard Salmon has informed the LMC that Propco and CHP has advised that revised invoices have been issued in the last few days with regard to reimbursable charges. Birmingham, Solihull and the Black Country AT have arranged a reimbursement for this in September.

Action: Dr Horsburgh to investigate what items will be reimbursed.

4.7 Pharmacy flu vaccination pilot – The pilot scheme commenced 1 October 2014. Communication with the practice will be electronically via the PharmOutcomes system which all pharmacies in the Area Team have.

4.8 Practice Boundaries – The “Choice of GP Practice” scheme has been delayed until January 2015.

**5.** **CLINICAL COMMISSIONING GROUP**

5.1 Co-commissioning – The Steering Group have met and the CCG is in the process of taking over contracts from the AT. Ensuring that individual performance / revalidation are not included in co-commissioning remains an ongoing concern to the LMC.

5.2 WM LETB – No recent meetings have taken place.

5.3 Interface Group – No recent meeting.

5.4 *Members News* – This is circulated weekly to local GPs.

5.5 Primary Care Development Committee - Issues debated included changes to the approach taken by the CQC for the second wave of inspections. A downloadable document called “A fresh start for the regulation and inspection of GP practices and GP out-of-hours services” is available from the CQC website.

It was also noted that the Friends and Family Test must include two questions one of which is mandatory and the second question is set by the practice.

5.6 Clinical Development Committee – Topics debated include the Community Heart Failure service and proposed integrated pathway and Big White Wall online Live Therapy which is to be re-launched.

**6**. **CORRESPONDENCE FROM THE BMA & RCGP**

6.1 GPC Newsletter – See LMC website, issues raised include summary of the new contract.

6.2 BMA West Midlands Regional Council – The Annual Business meeting of the West Midlands Regional Council will be held on 23 October 2014 at the Birmingham Medical Institute. This will be followed by an open meeting with Dr Andrew Dearden, BMA Treasurer.

6.3 Black Country BMA – The inaugural meeting was held on 15 September 2014, Division diner will be held on 13 October 2014.

**7. CORRESPONDENCE FROM THE GPC WEST MIDLANDS / BCLMC Group**

7.1 GPCWM – A Nuts and Bolts meeting will be held on 19 November at the Metropolitan Hotel at the NEC.

Action: Please inform Dr Horsburgh if you would like to attend.

**8.** **CORRESPONDENCE** **FROM THE PCT, HOSPITAL TRUSTS & DH**

8.1 Pharmacy Applications – Birmingham, Solihull & Black Country Area Team have received an application offering unforeseen benefits in the vicinity of the junction of Russells Hall Road and Middle Park Road, Russells Hall, Dudley DY1 2NW by Roshban Ltd.

An application offering unforeseen benefits at 62-82 Tividale Road, Oldbury, B69 2 LQ by Pharmaunison Ltd has been refused.

**9.** **MISCELLANEOUS**

9.1 MTRAC – No update.

9.2 South Staffordshire Newsletter received.

9.3 Walsall LMC News received.

**10. AOB**

10.1 Health and Safety survey – These surveys can be done in house, although companies who offer this service can be used if a practice prefers this approach.

10.2 Newborn Examination Training – The statutory components of an examination of a newborn can now be viewed on the LMC website.

NEXT MEETING:Friday 7th November 2014, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.