**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

 Dudley LMC

 c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

 Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

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 **Minutes 01/07/16**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Bhardwaj, Dr Dawes, Dr Kanhaiya, Dr Nancarrow, Dr Pitches (Public Health), Julie Robinson, (CCG). Anna Nicholls (NHSE).

**1. APOLOGIES**: Dr Mittal (Treasurer), Dr Plant, Dr Prashara, Dan King (CCG), Dr Ahmad (GPC Black Country rep), Jacqueline Horwood, Practice Manager.

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 03/06/16were signed as correct.

**PRESENTATION –** Karen Mander, Pharmaceutical Public Health Team.

Prescription Ordering Direct (POD).

This is an optional service for practices and patients, in addition to online services a call centre will be established for handling repeat prescriptions; requests will be passed on to the GP to authorise/issue. Some patients may not be suitable for this programme and will continue with the local system. The background to this service is the nationally recognised prescribing waste issue amounting to over £300M annually, factors driving waste include poor GP and pharmacy repeat prescribing systems, including pharmacists ordering on behalf of patients in advance of their actual requirements, in addition to patient issues such as compliance and hoarding.

The NHS POD gives patients an alternative ordering route manned by trained staff employed by the CCG, which will reduce practice and pharmacy workload and will be supported by the Pharmaceutical Public Health Team. The patient notes will be updated and Read codes altered accordingly directly by the POD team on EMIS.

The POD is to be rolled out in three practices of various sizes, rapid expansion of the service is planned once proof of concept established. Additional services may include: medication reviews, practice-patient communication regarding tests and signposting to services. Local estimates of savings are estimated at £4M per annum.

**3. MATTERS ARISING**

3.1 Future Proof Health – Paul Maubach, Chief Executive Officer, Dudley CCG has formally responded to the letter sent on behalf of the LMC to the CCG expressing the LMC’s support of FPH. The reply raises the issue of potential conflict of interest in relation to FPH and whether LMC members are either shareholders or board members of FPH. The reply set out a brief chronology of the discussions between the CCG and member practices. Paul Maubach was of the opinion that FPH did not have the leadership potential or management infrastructure to give confidence to the CCG to invest in FPH. Dr Dawes, Chairman of FPH responded to this comment by suggesting that both management leadership and capacity can be adjusted. Dr Dawes has organised a FPH meeting for 20 July 2016.

The Primary Care Development Steering Group is currently being established to further support and develop primary care; Dr Hegarty is the interim Chairman.

Dr Suleman has asked the LMC to circulate a letter to co-ordinate a call for an Extraordinary General Meeting of FPH in order to create a forum to share information and decisions regarding the direction and future of the company made. The LMC decided that this is not a role for the LMC; however the letter could be circulated via the practice managers.

**Action:** Dr Horsburgh to respond to Dr Suleman.

3.2 Primary Care Development Steering Group and Memorandum of Understanding (MOU) – Informal discussions are being held this week; a list of key points will be presented to the meeting of members for consideration, key areas for development will then be identified. Dr Horsburgh has been facilitating the group on a temporary basis.

3.3 Firearms Certificate – Further to the LMC discussions at the June 2016 LMC meeting, Dr Ahmad has circulated Firearms guidance for GP Practices 2016, from the Humberside Group of LMCs, see Dudley LMC website.

3.4 GP Communications – Work is been carried out to develop a consistent approach to communicating safeguarding information across the borough, the information sharing between GPs and health visitors is to be the first focus of attention before the process is extended to other agencies. Joy Williams is the Health Visitor lead.

3.5 Medical Records – Concerns regarding the lack of timely transfer of patient records by CitySprint continue to be identified. Capita are taking on more staff and aim to have significantly reduced the backlog of outstanding patient notes awaiting transfer by the end of July. Practices should not suffer any loss of funding due to the difficulties experienced. Anna Nicholls requested that practices feedback any improvement in service.

3.6 Dr Ritzenhaler letter – Dr Ritzenhaler a local palliative care consultant has written to a local GP criticising the care given to a patient following her death of metastatic breast cancer, a copy of the letter was sent to the family. This took place without the consultant speaking to the GP involved or examining the patient’s notes. The issue has now been escalated to the GMC and NHSE. A senior partner at the GP practice involved in providing primary care services is investigating the situation and will be speaking to family members before producing a report. LMC members are disturbed that colleagues are treated in this manner.

**Action:** Dr Horsburgh to write to Paul Harris, Medical Director DGOH regarding medical staff following the correct protocol regarding possible poor standards of care.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Lease advice and service support charge recovery – Information is currently being gathered prior to negotiations with the landlords.

4.2 Childhood Vaccination Dataset advice – Dr Robert Morley, Birmingham LMC has organised a legal opinion regarding a DSA enabling practice data on childhood immunisations to be shared, this requires some final adjustments and then will be ready for use.

**Action:** Dr Horsburgh to circulate legal advice.

4.3 Coombswood Surgery closure – Patients continue to access Halesowen Health Centre for primary care services as the dispute leading to the closure of Coombswood Surgery has not been resolved. Dr Horsburgh has written to Dr Akufo-Tetteh on behalf of the LMC and is awaiting a response.

4.4 Vulnerable Practice Support – NHSE is developing a programme to support practices under particular strain, ensuring patients have continued access to high quality care. The areas which the programme will be able to support include recruitment, clinical leadership, practice management in addition to education and development. There has been a delay in accessing funding.

4.5 Diabetic Services – Aspects of the diabetes LIS are being discussed at the PCCC.

**5.** **CLINICAL COMMISSIONING GROUP / NHS ENGLAND**

5.1 The Primary Care Commissioning Committee – The last meeting discussed quality outcomes, performance reports and the difficulties at Coombswood surgery.

5.2 Clinical Development Committee – The price increases of generic medicines was reviewed in light of the recent media exposure.

5.3 STPs – A number of STP footprints have been agreed. This is felt to be an opportunity to strengthen relationships; the Black Country Senate will be engaging in the process and has made a submission. Public Health is gaining a voice for primary care.

**6. PUBLIC HEALTH**

6.1. Update – PH offices will move to a temporary location.

**7. CORRESPONDENCE FROM THE BMA / RCGP**

7.1 GPC News – See LMC website.

7.2 Targeted investment in recruiting returning doctors pilot for 2016 – Dr Horsburgh has the details of the scheme for any practice which might be interested, see Dudley LMC website.

7.3 Urgent Prescription for General Practice -West Midlands Reference Group – Dr Horsburgh is unable to attend the next meeting due to the inadequate notice given but will attend in future, a local representative will attend on behalf of the West Midlands.

7.4 GPC Directorate changes – This can be reviewed on the Dudley LMC website,

**8.** **CORRESPONDENCE FROM WM RLMC / BMA BC DIVISION**

8.1West Midlands Regional Council – The Executive meeting was held on 7 June 2016, the agenda included seven day services and medical staff contracts.

 **9.** **CORRESPONDENCE** **FROM NHS TRUSTS, DH, GMC**

 9.1 Pharmacy Applications – Nil.

9.2 Appraisal Update –Dr Patel, Medical Director & Responsible Officer has written to practitioners to remind GPs that all incidents meeting the GMC’s definition of a significant event must be recorded whenever they occur; GPs can state that no such events have occurred if this is the case.

**10. MISCELLANEOUS**

10.1 Walsall, S. Staffordshire and Worcester Newsletters- received.

**11. AOB**

11.1 The issue was raised regarding the issue of a request for an urgent MRI and CT for a patient with neurological

symptoms which was refused by the radiology department, stating that the investigation was not indicated, the

patient involved was later admitted to hospital.

**Action:** Dr Horsburgh to find the CCG rules governing requests for these investigations.

NEXT MEETING: **Friday 2 September 2016**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.