**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

 Dudley LMC

 c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

 Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

Treasurer Dr. Vipin Mittal Brierley Hill

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 **Minutes 03/06/16**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Bhardwaj, Dr Dawes, Dr Kanhaiya, Dr Nancarrow, Dr Prashara, Dr Pitches (Public Health), Dr Dr Ahmad (GPC Black Country rep), Jacqueline Horwood, Practice Manager, Julie Robinson, (CCG)

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**1. APOLOGIES**: Dr Plant, Dan King (CCG), Anna Nicholls (NHSE),

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 06/05/16were signed as correct.

**3. MATTERS ARISING**

3.1 Primary Care Development Steering Group –Dr Singh Sahni raised concerns regarding financial support for the seven practices which have not signed up to the LTC framework and do not have access to the New Models / Vanguard funding for practice development ( Circ - £1m ) . Dr Singh Sahni proposed that the LMC writes to the CCG to seek clarification of the exact purpose of this funding and the support to be offered to those practices that have not joined the scheme. Dr Horsburgh reassured LMC members that core CCG primary care development money will be for all practices and the extra money from the New Model team is to develop the new model to support the MCP.

Future Proof Health - Dr Dawes, Chairman of FPH expressed agreement with Dr Singh Sahni’s opinions, as recorded in the minutes from the May LMC meeting, but not those of Dan King. The need for FPH to represent local GPs working together to provide services at scale was reiterated. The difficulty of the managerial team of CCG not supporting FPH and not allowing the CCG Practice Nurse mentor to work with FPH even though they hold a CEPN contract to provide nurse support was discussed. The inability of FPH to meet the due diligence aspects of pre contractual agreement, despite professional assistance, and the difficulty establishing a track record of providing services was highlighted. The accounts for FPH are available from Companies House, however, the suggestion was put forward that all practices involved should be sent a set of accounts to review.

**Action:** The LMC will encourage FPH to have an all members meeting to discuss the way forward. Dr Horsburgh will write to the CCG expressing the LMC’s support of FPH and to Dan King to seek clarification of the exact purpose of the extra primary care support monies and the support to be offered to those practices that have not joined the LTC scheme.

3.2 Primary Care Development Steering Group and Memorandum of Understanding (MOU) – A meeting was held at the Village Hotel on 19/05/2016. Following an engagement exercise in 2015 to understand where the CCG could support practices, six key areas were identified and set out in the terms of reference, these are the areas where the CCG wants to invest; as a result of becoming a National Vanguard, Dudley CCG has secured additional resources to develop primary care. Dr Rathore is to develop a MOU and a draft document that determines the relationship and accountability between practices and the steering group. The LMC will request representation on the steering group or regular feedback.

3.3 Primary Care Support England (PCSE) – The national difficulties experienced by practices since Capita has been under contract to provide services related to patient record transfer and provision of medical supplies was debated. The difficulties experienced due to a lack of timely transfer of patient records by CitySprint have been escalated to NHSE. Concerns regarding a potential clinical incident due to these issues were raised.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Firearms Certificate – A suggested return letter to the Firearms Licensing Unit when they request a medical report on a patient has been circulated for guidance. The letter states that the major clinical issue giving rise to the improper use of firearm is the presence of a personality disorder; such expertise would require approval under section 12 of the MHA which the GP does not have. For other requests for reports by the police, the GP could write back with a suggested fee before proceeding with the work.

**Action:** Dr Ahmad to forward GPC guidance to Dr Horsburgh to circulate to members.

4.2 Lease advice and service support charge recovery – The BMA has recently negotiated a new template lease agreement with NHS Property Services. The BMA has stated that all GP practices must seek their own legal and professional advice to ensure that the terms are correct for them.

 Practices in NHSP owned premises have had excessive increases in rent and service bills; evidence is being collected from local practices affected with the hope of renegotiating more reasonable terms.

4.3 Immunisation Waiting Lists – legal advice - A letter has been circulated raising concerns regarding a DSA enabling practice data on childhood immunisations to be shared. In order for practices to be advised that they can safely sign up to this, an expert legal opinion is required and the LMC awaits this guidance.

4.4 Consultation on Death Certificate Reforms – This is being managed in the BMA by the Forensic Medicine Committee, changes are still in discussion.

4.5 Prescription Ordering Direct – Dudley LPC is supportive of the initiative in as far as reducing potential medicines wastage but has concerns regarding patient safety and that patients will continue to receive their medicines in a timely manner. CCG Pharmacists involved will be invited to the next LMC meeting to provide an update.

4.6 Coombswood Surgery closure – Bailiffs have changed the locks at the practice denying access to both patients and staff. All patient appointments have been rescheduled to other branches of the practice and business continuity plans are working. The CCG is working to resolve the issues.

**Action:** Dr Singh Sahni to contact the landlord to facilitate a speedy resolution.

**5.** **CLINICAL COMMISSIONING GROUP / NHS ENGLAND**

5.1 The Primary Care Commissioning Committee – The last meeting was held on 27/05/2016

5.2 Clinical Development Committee – Prescription Ordering Direct is moving forward.

5.3 Don Berwick visit – Don Berwick will be speaking on the topic of developing primary care at the Copthorne Hotel on 8 June 2016.

5.4 Annual Report – This has recently been published by the CCG.

**6. PUBLIC HEALTH**

6.1. Update – A data sharing agreement is to be circulated by the CCG which will allow PH to support primary care with intelligence management tools.

PH offices will move to a temporary location.

Health checks – 62% of those eligible have had checks which include cardiovascular and lifestyle advice.

An audit has been carried out for those who are visually impaired accessing health care. The CCG communication team has also carried out work in this area.

**Action:** Dr Pitches to forward to Dr Horsburgh.

**7. CORRESPONDENCE FROM THE BMA / RCGP**

7.1 GPC News – See LMC website.

7.2 LMC Conference – Conference News from the meeting of representatives of LMCs on 19-20 May 2016 is available on the Dudley LMC website.

7.3 Urgent Prescription for General Practice and GP Forward View – Dr Horsburgh attended the BMA’s parliamentary afternoon tea which was attended by the shadow Health Minister and shadow Disabilities Minister to discuss the need for immediate funding for primary care. The West Midlands Reference Group is to ensure funding is appropriately utilised. LMC members raised concerns that the key issues were not being addressed and that there is no uplift for primary care.

7.4 Specialist Prescribing – Prescribing for patients undergoing transgender treatment was debated the conclusion reached was that it is very specialist treatment and not suitable for inclusion in a shared care protocol.

7.5 Future Career Paths – The BMA are inviting GP trainees and GPs within five years of qualifying to participate in focus groups to discuss the attractiveness of future GP career pathways. For details contact Dr Horsburgh.

**8.** **CORRESPONDENCE FROM WM RLMC / BMA BC DIVISION**

8.1 LMC merger – The merger has been announced between Herefordshire and Worcestershire LMCs the new area will have 88 practices and 650 GPs.

 **9.** **CORRESPONDENCE** **FROM NHS TRUSTS, DH, GMC**

 9.1 Pharmacy Applications – Nil.

9.2 Avoiding Unplanned Admissions ES end of year submissions brief –There have been issues involving the CQRS extractions for AUA DES due to coding issues and practices not having a valid 2% register for the entire financial year 2015/16. NHSE are giving practices the opportunity to rectify issues. On LMC website.

9.3 Appraisal Update – A letter circulated to GPs is on the LMC website. NHSE national policy strives to move appraisals in line with birth month to avoid a bottleneck at the end of the year; discretion will be applied where doctors do not find this possible for individual reasons. The reflections should focus on quality rather than quantity. Significant events must be recorded whenever they occur; GPs can state that no such events have occurred if this is the case.

9.4 Recruitment support – The Targeted Investment in Recruiting Returning Doctors Scheme is a pilot which tests the offer of support and resources in a small number of GP practices which can evidence that they historically encountered difficulty recruiting GPs. The scheme offers relocation allowances and education bursaries to GPs moving to these practices in addition to recruitment and marketing support for practices to promote their posts.

9.5 Annual Flu Letter and Plan 2016/17 – The only change documented in the annual letter is the offer of the live attenuated influenza vaccine to school year 3 children. The Flu plan sets out a co-ordinated and evidence based approach to planning and responding to the demands of flu across England.

**10. MISCELLANEOUS**

10.1 Walsall, S. Staffordshire and Worcester Newsletters- received.

10.2 Commissioning LIVE Birmingham Event – This will be held on 14 June 2016 and is designed for those wishing to understand how the work of commissioning groups will affect their day-to-day work, the potential exists to set up a media partnership between Dudley LMC and Commissioning LIVE.

10.3 Training – Webcasts are available to BMA members which will focus on Screening for Cancer, Stress

Management and GMC guidance.

Gastroenterology Conference is to be held in Droitwich on 15 June 2016.

**11. AOB**

11.1 Dr Prashara raised the issue of MPIG payment revision.

NEXT MEETING: **Friday 1 July 2016**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.