**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

 Dudley LMC

 c/o Atlantic House

Chairman Dr. Harcharan Singh Sahni Dudley Rd

 Lye Secretary Dr. Tim Horsburgh Stourbridge

Treasurer Dr. Vipin Mittal W. Midlands

 DY9 8EL

 E-mail **timothy.horsburgh@dudleyccg.nhs.uk**

 Phone 01384 426120 Fax. 01384 895130

 Dudley LMC website – **www. dudleylmc.org**

 **Minutes 06/06/14**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Bhardwaj, Dr Dawes, Dr Khan, Dr Prashara, Anna Nicholls (AT), Dr Abuaffan (Public Health).

**1. APOLOGIES**

Apologies have been received from Dr Plant.

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 02/05/14 were confirmed and signed as correct.

**3. MATTERS ARISING**

3.1 Named GP for patients aged 75 or older – This role is to assist transforming care of this age group and to reduce avoidable hospital admissions. The ambulance service and rapid response team will work together and five locality based GPs will support the service ; direct, dedicated telephone numbers need to be available for professionals to discuss patient care with the appropriate doctor. The idea had been mooted of a virtual ward nurse becoming the named responsible professional; however, the nurse manager quashed this plan.

3.2 Urgent Care Centre – Concerns were debated including the requirement for a well written specification prior to the tendering process, as including extra services at a later date would be costly. A robust interviewing process during the tendering process and the idea of having an external medical director to monitor quality standards in addition to the audit carried out by the commissioners were discussed.

**Action:** Dr Horsburgh to write to Jason Evans on behalf of the LMC to express the need for the LMC to be involved in the tendering process, in order to monitor the impact on local practices and for the specification to be reviewed by all local practices prior to the tendering process.

3.3 CQC Manager Role – This issue has been debated at national level; FAQ have been circulated to GPs.

3.4 LES and DES contracts – A local GP raised the issue that although DES and LES are not part of a practices

contractual obligations, practices which take them on are finding them more onerous to achieve and that they are

now a legally binding contract. Anna Nicholls (AT) advises that GPs need to be aware of all the specification in order to comply with the contract.

3.5 IT Equipment Insurance – Practice insurance policy needs to cover this as the equipment has been bought form

CCG revenue funds and not via capital funds, therefore it is not included on NHS England fixed asset register.

**Action:** Dr Horsburgh to write to Dan King to express the LMC’s opinion that if the CCG owns the equipment a logical position would be for the CCG to be responsible for the insurance for theft or damage.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Patient behaviour – A paper has been written by the AT and Dudley Interface Group detailing a process whereby GPs may identify episodes of inappropriate behaviour by their registered patients and assist them to adopt more acceptable patterns of behaviour. This will enable a unified approach to be taken.

4.2 Resignation from LMC – Dr Bramble has resigned from the LMC due to practice commitments.

**5.** **CLINICAL COMMISSIONING GROUP**

5.1 Co-commissioning – The commissioning role is to be taken out of NHS England , therefore the CCG will have a role in the commissioning of primary care services, which may assist in moving work from secondary to primary care, unfortunately no new funding is available to assist in the process. The potential issues of conflict of interest and governance were discussed. Ensuring that individual performance / revalidation are not included in co-commissioning was also debated.

**Action:** Dr Horsburgh to write to Dan King to discuss which areas would benefit from a co-commissioning strategy and to raise awareness of the LMC concerns.

5.2 WM LETB – No further update

5.3 Interface Group – The next meeting was held 13 May 2014; the Primary Care Strategy document can be viewed on the LMC website.

5.4 Primary Care Implementation Group – Workforce development and the difficulty recruiting GPs discussed.

5.5 *Members News* – None received.

5.6 Primary Care Development Committee – At the last meeting workforce development, AT update and the pharmacy based minor aliment scheme were discussed.

**Action:** If any LMC member is willing to attend this meeting on a regular basis please contact Dr Horsburgh.

5.7 Clinical Development Committee – No update.

5.8 KAB election - Dr Ruth Tapparo of Three Villages Medical Practice has been successfully elected with the majority vote and will commence her duties as part of the CCG’s Governing Body from 1 June 2014.

5.9 PMS review – A meeting between the LMCs and representatives from the Area Team is to be arranged.

5.10 Primary Care Strategy – Relevant documents are on the LMC website

5.11 GP Provider Company – A meeting is to be held on 20 June 2014 for those who have expressed an interest in taking part on the steering group.

**6**. **CORRESPONDENCE FROM THE BMA & RCGP**

6.1 GPC Newsletter – See LMC website.

6.2 Premises – This remains a national issue, property services reorganisation remains ongoing.

6.3 Minor Surgery Course – A two day course covering the theoretical basis and practice of minor surgery in the general practice environment will be held at University Hospital North Staffordshire, 5 & 6 June 2014.

6.4 BMA West Midlands Regional Council Executive – Local BMAs are to amalgamate into a Black Country BMA group; the inaugural meeting will be held in the next few months.

**7. CORRESPONDENCE FROM THE GPC WEST MIDLANDS / BCLMC Group**

7.1 GPCWM AGM – The committee is to continue to share information and provide support. Meetings will be limited to two Nuts and Bolts meeting per year with a national speaker and the AGM.

7.2 Data Extraction – The new process will extract data directly from EMIS web; issues remain regarding obtaining patient consent and ensuring that the Data Protection Act is not breeched.

Action: Dr Horsburgh to discuss with Dan King and Dr Johnson (IT lead).

7.3 GPC Regional Elections – Dr Uzma Ahmad has been elected as the local representative and will be invited to attend the LMC meetings.

7.4 Education – Update from Dr Martin: a steering group has been set up to launch undergraduate nurse training in primary care and will meet on 18 June 2014. A regional primary care workforce steering group connecting NHS England and HEE has also been organised.

**8.** **CORRESPONDENCE** **FROM THE PCT, HOSPITAL TRUSTS & DH**

8.1 ”Let’s talk about Sex” – The Office of Public Health are requesting expression of interest for a contraception and sexual health workshop for non-clinical staff. Dependent upon interest this would be held in September 2014.

8.2 Pharmacy Applications – Birmingham, Solihull and the Black Country Area Team have approved an application for a relocation that does not result in significant change to pharmaceutical services provision) from Unit 1, Moor Centre, Brierley Hill, West Midlands DY5 3AH to Albion House, Albion St, Brierley Hill, West Midlands, DY5 3AH by Boots UK Limited.

 An application offering unforeseen benefits at Ridgacre House Surgery, 43 Ridgacre Road, Quinton B32 2TJ by Ridgacre Pharmacy Ltd has been refused.

An application has been received offering unforeseen benefits where the premises are not known from Randeep Ghateaura, Pharmaunison Ltd, best estimate shops at 62-82 Tividale Road, Oldbury.

8.3 Revalidation – Darren Mercieca who has previously presented to the LMC on the subject of Revalidation in 2013 has offered to present another subject to the LMC.

**Action:** Dr Horsburgh to set a date for an update.

**9.** **MISCELLANEOUS**

9.1 MTRAC – Nil

9.2 Worcestershire LMC Newsletter received.

9.3 South Staffordshire Newsletter received.

9.4 Walsall LMC News received.

**10. AOB**

10.1 Dr Higgins has retired from Three Villages Medical Practice 30 April 2014, having been with the practice since 1997. The LMC wishes him a happy retirement.

10.2 Patient Participation DES – The Black Country including Dudley has not achieved this DES, a new specification was commenced last year. Anna Nicholls informed the LMC that issues surrounding this DES will be discussed at the Practice Managers meeting and Primary Care Committee Group.

The LMC was reminded that changes to the Extended Hours DES means that if the hours would have been carried out on a day on which a Bank Holiday falls, these need to be made up at another date.

NEXT MEETING:Friday 4 July 2014, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.