**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

 Dudley LMC

 c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

 Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

Treasurer Dr. Vipin Mittal Brierley Hill

 DY5 1RU

 E-mail **timothy.horsburgh@dudleyccg.nhs.uk**

 Phone  **07960 130244**

 Dudley LMC website – **www. dudleylmc.org**

 **Minutes 01/05/15**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Dawes, Dr Khan, Dr Nancarrow, Dr Ahmad (GPC Black Country rep), Dr Abuaffan (Public Health), Anna Nicholls (AT), Dan King (CCG), Jacquelyn Horwood (Practice Manager).

**1. APOLOGIES**: Dr Kanhaiya, Dr Plant, Dr Prashara.

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 06/03/15were signed as correct.

**3. MATTERS ARISING**

3.1 PMS Review - Local practices with PMS contracts are to revert to GMS contracts, feedback from locality meetings suggest that more support is required by these practices, a pack of written information is being developed by the CCG.

3.2 Blue Bag charges - Dr Mahay is currently liaising with the AT on behalf of the Black Country LMCs, Alexis Brown the regional PCS lead will be taking this forward. Practices in Birmingham have historically paid the blue bag charges, however, according to Dr Mahay this should not have occurred.

3.3 Premises infrastructure fund – Dan King has scrutinised the bids and those which comply with the set criteria have been forwarded to the AT and practices are currently awaiting confirmation of the success or not of their bid. Some of the successful bids will be funded for the period 2016/17.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Care Certificate HCA – The intention of the Care Certificate introduced April 2015 is to standardise the training for healthcare assistants before they are able to practice without direct supervision and is only for healthcare assistants starting a new role. Information is available on the LMC website.

4.2 Reflection survey – Dr Pamela Curtis a GP Research Fellow at the University of Bath is researching the pros and cons of written reflection. Dr Horsburgh has information regarding the online questionnaire for any GPs who are prepared to take 10 minutes to complete it.

4.3 GUM – The service has been revamped. The termination date for the present contract is 2016 when the service will be put out to tender. Public consultation has revealed that clients would like to keep the young people’s service (under 25) separate from the older adult’s service. This approach would allow for a holistic approach for adolescent and young people’s issues.

 Dr Abuaffan informed the LMC that she will be taking responsibility for the services for care of older adult population.

4.4 Obstructive Sleep Apnoea Syndrome (OSAS) – A referral for children suspected of having OSAS has been developed. Concerns have been raised by the CCG the GPs would be expected to perform the work up prior to consultant review; the LMC does not accept this as reasonable.

4.5 CCG Data sharing – Dr Morley has shared advice from the BMA medical ethics department on the data sharing agreements, a number of concerns have been raised and recommendations made

4.6 NMC Revalidation for Practice Nurses – All NMC registered nurses will go through the process from 2016 onwards. The question has arisen as to how practices with only one practice nurse will be able to sign off discussion / reflection.

**5.** **CLINICAL COMMISSIONING GROUP / AREA TEAM**

5.1 WM LETB and Education Strategy – LETB and LETC have an opening for a primary care representative to attend meetings.

5.2 Interface Group – No recent meeting has been held.

5.3 Co-Commissioning LMC representative – Dr Horsburgh will be sitting on the committee as a CCG representative, an independent GP is still been sought to attend monthly meetings.

**Action:** If any GP is interested please contact Dr Horsburgh.

5.4 Primary Care Commissioning Committee – The committee met in shadow, over the next few weeks the transfer of functions and first public meeting are due to take place.

5.5 Clinical Development Committee – The last meeting held was 22/04/2015, discussions included the prescribing action plan template, Dr Gee, GP Engagement Lead will be visiting practices to provide support, HARMS and medicines management reviews are included.

5.6 Information Governance service for General Practice – The CCG have commissioned an IG service from PCIG Consulting Limited. For version 13 of the IG toolkit submission which is due March 2016 all the associated policies and documents and staff training will be delivered to practices who are able to access PCIG for support.

5.7 Temporary Residents in Care Homes– There has been a change to the agreement to the Care Home LIS, which is now offering all practices the option to provide services to those patients who are temporarily residents in a care home.

5.8 Dudley Practice Management Alliance (DPMA) budget – The CCG provides a budget to support training and staff development; the responsibility of deciding how the budget (£70 000 for 2015/16) is spent is delegated to the DPMA. Any practice opting out will have their share of the budget calculated on the practice list size.

5.9 Enhanced Primary Care – Wychbury practice which has acted as a pilot has seen an improvement in practice organisation and delivery of care. Funding has been agreed for 6 practices, teams will visit the practice and improve organisation and development; these practices will then be in a position to support other local practices.

**6. CORRESPONDENCE FROM THE BMA, RCGP & BCBMA**

6.1 GPC Newsletters – See LMC website.

GPC pre election campaigning has been taking place including discussions regarding the recruitment crisis and doctor workload.

The cost of medical defence has increased especially for out of hours and locum work.

6.2 New Models of Care – The BMA has published a paper for discussion entitled General Practice and integration: Becoming architects of new care models in England. LMCs are to raise awareness, the GPC may organise a Black Country meeting.

6.3 Appraiser income – NHS England is asking for information regarding the way in which appraisers account to HMRC for the monies from NHS England on a 15 day deadline. Doctors need to be aware of and comply with Intermediate legislation (IR35).

6.4 Death Certification – The GPC has issued guidance for GPs in England and Wales entitled Confirmation and certification of death. See LMC website.

**7. CORRESPONDENCE FROM THE GPC WEST MIDLANDS**

7.1 GP Forum study day – Rheumatology and Pain Management study day is to be held at Linden House, Wolverhampton on 11 June 2015 at 12:00 to 16:30.

7.2 GP Appraisal – GPs have been asked to analyse two significant events each year and discuss them at appraisal; this may conflict with GMC guidance. A joint LMC meeting is to be arranged with Medical Director to review requests.

7.3 Appointments - Dr Robert Morley will be GPC regional representative from 2015-2018. Dr Ian Reed has been appointed as the new GP Associate Dean for the Black Country and Dr Strange has consented to be the RCGP representative.

**8.** **CORRESPONDENCE** **FROM THE PCT, HOSPITAL TRUSTS, DH, GMC, PUBLIC HEALTH & DMBC**

8.1 Pharmacy Applications – NHS England has received application from:

 Rajja Ltd for inclusion in the pharmaceutical list at 2 Malt Mill Lane, Halesowen, B62 8JA in respect of a distance selling pharmacy.

Medisina Pharma Ltd for the inclusion in the pharmaceutical list at Unit 21, Lye Business Centre, Enterprise Drive, Hayes Lane, Lye, Stourbridge DY9 8QH.

8.2 Female Genital Mutilation (FGM) – The FGM Enhanced Dataset introduced April 2015 applies to all Acute Trust, Mental Health Trusts and GP practices, this will assist with the identification of at risk girls.

**9.** **MISCELLANEOUS**

9.1 Walsall LMC News / S Staffs LMC News / Worcestershire LMC News - received.

**10. AOB**

10.1 GP registrars are welcome to attend LMC in order to gain experience.

10.2 Patient data – The GPC is concerned about any breach of patient confidentiality following reports in the media regarding the sale of patient data by the online pharmacy service ‘Pharmacy2U.’ The Information Commissioner’s Office and General Pharmaceutical Council are investigating the matter.

10.3 Child Death Overview Panel – To discuss lessons / action plans with LMC.

10.4 Dudley is introducing a referral triage system in specialities such as ENT.

NEXT MEETING:Friday **5 June 2015**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.